

## Role Profile

<b>Job Title:</b>	<b>Development Consultant</b>
<b>Location:</b>	<b>London office and travel as required</b>
<b>Hours of work:</b>	<b>35 hours per week</b>
<b>Salary:</b>	<b>£32k - £42k</b>

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## Who Are We?

Red Loft is a housing development and regeneration consultancy based in London. We work with Registered Providers, Local Authorities and Developers throughout London and the South East. Our work includes managing development projects from concept through to completion, as well as a diverse range of development consultancy advice and services, including feasibility reports, financial viability assessments, land finding and agency, development strategies and procedures, development mentoring and training, Homes England and GLA compliance, and Shared Ownership sales, marketing and letting services.

### Our Ethos:

We believe in the power of working together. In building quality. So we create meaningful, long-lasting partnerships to revolutionise the way that housing is delivered across the UK.

### The Red Loft Vision & Mission:

Our Vision:

Great places need brilliant advice.

We aim to be the number one delivery experts to the sector, enabling our clients to create successful communities and transform lives.

Our Mission:

Delivering brilliant projects takes real experience, vision and collaboration.

By using our deep understanding of the sector, our end-to-end range of services will help you confidently navigate the complex and dynamic development and sales process.

We take great pride in the quality and impact of our people and services. As practitioners we understand the parameters you deliver within. Our diverse team of experts will help you face these challenges saving you time and money, delivering excellent outcomes.

### The Red Loft Way:

**Committed:** We are dedicated to, and passionate about using our knowledge and expertise to create sustainable places where people want to live.

**Principled:** We are fair and we stay on the right path for our clients, and for us.

**Caring:** We demonstrate how we care for each other, and our clients and customers through:

- a) Investing time in relationships
- b) Being supportive and empathetic
- c) Providing a positive environment
- d) Being passionate about making a difference

**Respectful:** We listen to and understand the values and priorities of our clients and their customers.

**Approachable:** Our door is always open. We value everyone's opinion and work as a family - so keep on asking questions.

**Genuine:** Trust and integrity are central to our work. We have no hidden agenda. We are authentic in our strong social values.

### **Job Description**

We are looking for a candidate to support across the full range of activity undertaken by our Development Consultancy Team. The candidate will be able to take on responsibility from day one, and will, with support, take on ownership of key activities. This includes:

- **Project Management:** Support the development team throughout different RIBA stages, including securing planning permission to on-site delivery of new homes.
- **Risk Management:** Ensure continual risk management for our Clients.
- **Financial Viability & Appraisals:** Preparation of financial appraisals, scheme viability reports, risk maps, project programmes, and interpretation and management of project and programme cashflows.
- **Policies & Procedures:** Support Clients by creating Development Procedures
- **Stakeholder Management:** Maintain good relations with all external parties and foster relationships that enable the future growth of Red Loft.
- **Stakeholder Management:** Write clear and concise reports for internal and external audiences. Make presentations to a variety of internal and external audiences.
- Carry out other such duties as may be assigned by Directors, Partners and any other senior management team members as may be asked for.

*This job description accurately reflects the requirements of the job at the time of writing but may be subject to change from time to time to meet the changing needs of Red Loft.*

## About you

### Requirement:

- Minimum 2 years of relevant experience within a housing association, local authority, consultancy or developer.
- Strong organisational skills, flexible, proactive and resourceful
- Enthusiastic individual who is committed to continuous professional development
- A passion for the built environment and enhancing communities
- Strong commercial awareness
- Excellent communication and interpersonal skills are critical in this role to build long lasting relationships with Clients
- Ability to work collaboratively with a wide range of team members, both internally and externally.
- Strong analytical skills
- Demonstrate a commitment to providing a high standard of Client care
- Willing to work in the Red Loft Office a minimum of 3 days a week to learn from and collaborate with colleagues
- Willing to travel to sites across London and the South East as required.
- Ability to meet deadlines and work with different Clients simultaneously

### Desirable

- An understanding of what is different about working for a consultancy rather than a housing organisation
- A strong understanding of the affordable housing market and regulatory requirements
- Full and clean driving license
- Relevant degree

***This list of tasks and responsibilities is not exhaustive, the postholder may undertake other duties as required***

## Benefits

- Competitive salary
- Min 25 days annual leave plus 8 days public/bank holidays
- Workplace pension scheme
- Learning and development support
- Flexible / agile working arrangements
- Regular social events / Christmas party / 'Get together lunch'
- Childcare voucher scheme
- Season ticket loan
- Cycle to work scheme
- Annual charity quiz night
- Perkbox membership (<https://www.perkbox.com/uk>)
- Salary sacrifice electric car scheme

We have an excellent track record in supporting staff to grow into the role, enabling candidates to take on enhanced responsibility and we provide mentoring to support candidates through professional development.

## Application Process

To apply, please send a Cover letter (1 page maximum) and CV (2 page maximum) to [events@redloft.co.uk](mailto:events@redloft.co.uk)

The cover letter should include:

1. Why you want to join Red Loft?
2. Tell us about your experience relevant to the job description and what you could offer to Red Loft?
3. Why does this role interest you?

The closing date for applications is 19 February 2025.

Shortlisted candidates will be invited to an interview and task-based assessment. We hope the role excites you and we look forward to hearing from you..